Award in Artificial Intelligence for Teaching Professionals

FAQs

Q: Who and what is The AI Board?

A: The The AI Board is the first AI education-focused awarding organisation approved by Ofqual (the Office of Qualifications and Examinations Regulation, the UK's qualifications regulator). The Award in Artificial Intelligence for Teaching Professionals is externally quality assured and certificated by The AI Board at Level 3.

Q: What teaching qualifications and experience do I need, and do I need to be actively teaching during the course?

A: Candidates should hold a recognised teaching qualification that includes a practical teaching component. Previous teaching or training experience is beneficial but is not essential for successful completion of the Award. Current teaching employment is not required, candidates who are not currently teaching can draw on previous teaching experience or work with a hypothetical learner or class profile when completing assessment tasks.

Q: When are the live sessions?

A: Live online sessions take place each week of the course. In Unit 1, there is a welcome session on Monday and a Q&A session on Wednesday. Further Q&A sessions are scheduled throughout the course, with timings varying to accommodate participants from different time zones. There is also an additional live session during Unit 4. Details of all sessions are provided at the start of the course with a ZOOM link.

Q: Are the live sessions compulsory?

A: No. While attendance is strongly encouraged as it provides valuable opportunities to ask questions and engage with tutors and peers, all live sessions are recorded and made available for participants to watch at a later time.

Q: How much time should I expect to spend on the course?

A: Candidates should plan to spend several hours each week engaging with course materials (30 hours overall, including 9 guided learning hours) participating in discussions and completing portfolio tasks. Completing assessment activities alongside each unit will help spread the workload across the course.

Q: What does the portfolio consist of?

A: The portfolio consists of a series of practical tasks linked to the course units. Candidates are expected to demonstrate their understanding of AI concepts, critically evaluate AI tools and applications, and apply their learning to realistic teaching and learning contexts, providing evidence that supports their work.

Q: Is the assessment compulsory?

A: The programme is designed around the development of a portfolio of evidence, which forms the basis of the assessment. As such, it is difficult to separate the assessment component from the overall learning hours. While participation in the assessment is not strictly mandatory, and individuals may opt not to submit a portfolio, this is not recommended. Choosing not to complete the assessment may reduce the overall value of the programme and the candidate would not receive a certificate.

Q: How long after the course do I have to complete the assessment?

A: The taught component of the course lasts four weeks. Candidates then have an additional two-week submission period to complete and submit their portfolio. To manage workload effectively, we strongly recommend completing each assessment task alongside the corresponding unit rather than leaving all assessment work until the end of the course.

Q: What grade can I receive?

A: Candidates will receive either a Pass or Referral outcome. A Pass indicates that the assessment criteria have been met. A Referral indicates that further work is required before the qualification can be awarded.

Q: What happens if I fail the assessment? Can I do it again?

A: If you fail the assessment due to an *administrative or technical issue*, such as submitting an incorrect file or accidentally omitting a required portfolio component, you will be given the opportunity to correct and resubmit the relevant material without additional charge (normally with a 48 hour deadline).

However, once your portfolio has been formally assessed by the NILE assessment team, a different process applies. If your work is awarded a *Referral* grade, this means that the portfolio has been reviewed against the assessment criteria and has not yet met the required standard for the Award in AI for Teaching Professionals.

Candidates receiving a Referral grade will be given feedback and the opportunity to revise and resubmit their portfolio for reassessment. A ***resubmission fee of £100*** is payable before the revised portfolio can be reassessed. This fee covers the cost of the additional assessment and quality assurance procedures required for a second marking process.

Q: When will I get the results and certificate?

A: Following portfolio submission, candidates should allow approximately eight weeks for assessment, Internal Quality Assurance (IQA), external moderation and certification processes to be completed. Successful candidates will then receive their digital certificate and results notification.